

MODULE 8 – DATA COLLECTION & COMMUNICATION

COURSE UPDATES

Item 1: Formal Relationship with the Client

The Roles and Responsibilities document is discussed in this module. We have uploaded a copy of this document to the training resources for your reference. You will find this document here

Item 2: Methodology

There have been several updates to our intake form in recent months to capture very specific data for ongoing research purposes. For the most updated version, go to the Client intake form in theportal.life

Item 3: Standard Information Processing

As you are aware, some of the information in the recorded modules has been superseded with and is yet to be altered in the presentations themselves (many many apologies). As much as the “Best Practise BP” data system is referred to in the training presentations, we have developed theportal.life to undertake this activity. We are continuing to streamline this database to suit our work practices and we are committed to providing additional resources and "how to use" guidelines for Practitioners to utilise. The philosophy of what we do has not changed, we have merely changed our database system. Please note this part of the certification has been aimed at Independent Practitioners who will come through ThePortal.Life system. Practitioners who are currently with Ubuntu Wellness Clinic will still be using the BP system for data collection.

ASSESSMENT UPDATES

**Question 5: If you do not have Best Practise as a Data system can you use your own version?
Yes / No**

The answer to this question has been confusing for some, so I thought it best to explain the question here. The answer is No. All clients and Practitioners use ThePortal.Life system for both data collection and ordering of products. There is currently no alternative way for our data to be stored and collected and for our formulas to be distributed. The only time this will differ is if you are a Practitioner working with Ubuntu.

Once you become a certified Practitioner you will be set up with your own affiliate link for your clients to use. This is an on-line format with all clients of all Practitioners / Clinics using the same format to ensure consistency of information collected and collated so we can all learn and continue development of both client care and product formulation practises. All of our data is stored and collated in this system. We are continuing to streamline this system to best suit ongoing needs and requirements.

ADDITIONAL RESOURCES

We have recently created a document to give you a better understanding of the data capture process within the Portal and our commitment to continue to expand our knowledge from the information we capture.